



## Supplier Portal Privacy Notice (“Notice”)

Dear User,

Thank you for your interest in supplying the Mondy Group. We are highly dedicated to the confidentiality and to the protection of your personal data and we will process your data only in line with applicable data protection laws. With you filling out Supplier Application Form (“Supplier Application”) you are aware that your personal data will be processed by the following standards:

### **1. Purpose of the Supplier application**

The Supplier Application of Mondy Group is operated by Mondy AG, Marxergasse 4A, 1030 Vienna, Austria (“Mondy” or “we”). The purpose of our Supplier Application is to enrich supplier database within the Mondy Group. This database gives to us the advantage of finding out new potential suppliers of Mondy. The advantage is also on your side since your products, services and supply areas will become known to Mondy, thus giving you a chance to become a supplier. If you are elected to become a Mondy supplier, your data will be used for supplier classification, qualification, evaluation, and other supplier relationship and performance management activities.

### **2. How your personal data is processed**

Your personal data will be used for administering your business relationship with us, for addressing marketing materials to you (upon your consent), for our general contact purposes and for our internal evaluation. The personal data processed includes your name, function or position, telephone number, e-mail address, tax identification number, general company information, etc. A full list of your personal data that we process can be found in Annex 1 of this Notice.

### **3. Your authorization to access the Supplier Portal**

Your sign up procedure starts with filling in and submitting the Supplier Application Form. After having completed your registration form you will be verified by Mondy and in case of your successful verification you become potential or eventually actual supplier of Mondy. Your IP address as well as the time and date you access any page on the portal will be collected automatically when using the Supplier Portal. There is no obligation to provide any information on the application form or any other information, but if you do not, we may not be able to complete your registration.

### **4. Data safety and data transfers**

Given the worldwide company structure of the Mondy Group your data may be transferred to all members of the Mondy Group, some of which are located outside of Europe. We will further transfer your personal data to our IT service providers. Be assured that we have taken high endeavors to keep your data safe at all times not only by technical means but also by adhering to the applicable data protection laws of the countries involved. On an overall note, your data



is protected by the highest Mondigroup security standards and will not be exposed to third party system providers. Some of the recipients referred to above will be located or may have relevant operations outside of the European Union, such as in the United States, where the data protection laws may not provide a level of protection equivalent to the laws in your jurisdiction. By way of entering into appropriate data transfer agreements based on Standard Contractual Clauses (2010/87/EC and/or 2004/915/EC), which are available upon request, or taking other measures to provide an adequate level of data protection, we have established or confirmed that all data recipients will provide an adequate level of protection for the personal data and that appropriate technical and organizational security measures are in place to protect personal data against accidental or unlawful destruction, accidental loss or alteration, unauthorized disclosure or access, and against all other unlawful forms of processing. Any onward transfer (including our affiliates outside the EEA) is subject to appropriate onward transfer requirements, as required by applicable law.

#### **4. Website and Cookies**

For information on privacy and cookies related to the operation of the website, please see our Privacy and Cookie Notice (<https://www.mondigroup.com/privacy-notices/privacy-and-cookie-notice/>).

#### **5. Legal basis for the processing**

The legal basis for the processing of your personal data is our prevailing legitimate interest to provide an efficient way of communicating with our suppliers and administering the supplier relationship (Article 6(1)(f) EU General Data Protection Regulation).

#### **6. Retention periods**

We will retain your data for as long as your account exists and thereafter only for as long as there are any legal obligations to retain your data or as long as potential claims resulting from the business relationship are not yet time-barred.

#### **7. Your rights and remedies**

Under applicable data protection law, you have the rights (i) to check whether and what kind of personal data we hold about you and to access or to request copies of such data, (ii) to request correction, supplementation or deletion of personal data about you that is inaccurate or processed in non-compliance with applicable requirements, (iii) to request that we restrict the collection, processing or use of personal data about you, (iv) in certain circumstances, to object for legitimate reasons to the processing of your personal data, (v) to know the identities of third parties to which your personal data are transferred and (vi) to provide instructions on how your data must be handled after your death when relevant. In case of any complaints, you also have the right to lodge a complaint with the competent data protection authority.

#### **8. How to get in touch**

Please contact us via our contact form if you have any further questions regarding this privacy notice: <https://www.mondigroup.com/contact/>

## **Annex 1 – Classes of Personal Data**

### Master data

Time and date of visit of the portal  
Company name  
Company address  
Company website  
Name of the Supplier contact person  
Job function/position  
Phone number  
Email address

### Business information

Tax/VAT number  
D-U-N-S number  
Products and services  
Sales per annum